

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 14, 2023 at 7:00 p.m.
Clinton Township Middle School Auditorium
34 Grayrock Rd, Clinton, NJ 08809**



CALL TO ORDER: Ms. Brennan called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE:

Ms. Brennan read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 9, 2023.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

ROLL CALL:

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Michael Blumenfeld		X	
Ms. Stacie-Ann Creighton	X		
Ms. Catherine Mary Emery	X		
Mr. Scott Hornick		X	
Ms. Jennifer Kaltenbach	X		
Ms. Alyssa Oliver	X		
Mr. Daniel Rosa	X		
Dr. Catherine Riihimaki		X	
Ms. Lana Brennan	X		

PLEDGE OF ALLEGIANCE: Ms. Emery led the Board in the Pledge of Allegiance.

PRESENTATION:

- Dr. Stager presented the District's goals
- Mr. Mason gave a presentation on responsive classroom

BOARD PRESIDENT'S COMMENTS/REPORT

- Ms. Brennan reminded parents to complete the student forms on Powerschool and summarized upcoming school events.

SUPERINTENDENT'S REPORT

- Mission Statement
 - *The Clinton Township School District, every student inspired, every team member supported, and every family engaged.*
- Changes for 2023-2024 Calendar - June election day
- Pre-school at Spruce Run School and the grant
- Updates for Staff/Students for 2023-2024 - Wellness Grant, Computers, Projectors
- School Events: Walk the Classroom/Schedule, Classroom Meet and Greet, First Day, Back to School Night
- District Goals
- Board Retreat
- Beginning of the year convocation
- New Teacher Orientation
- Acknowledgements - Dr. Stager recognized the following individuals and departments for their assistance in readying schools for the start of the year: Andrew Zabiega, Clinton Township Technology Department, Del-Val Technology Department, Office Staff, and Maintenance and Custodial Staff.

SUPERINTENDENT'S ACTION ITEMS:

24-SU-001 APPROVAL OF SECOND READING OF HARASSMENT, INTIMIDATION AND BULLYING (HIB)

24-SU-002 APPROVAL OF 2023-2028 STRATEGIC PLAN

Ms. Brennan requested a motion and a second on the following resolutions, 24-SU-001 through 24-SU-002.

Action Item 24-SU-001

APPROVAL OF SECOND READING OF HARASSMENT, INTIMIDATION AND BULLYING (HIB)

BE IT RESOLVED, the Clinton Township Board of Education hereby affirms the second reading of the Superintendent of Schools, Dr. Melissa Stager's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 249670
- HIB Report Tracking Number 249701
- HIB Report Tracking Number 249746
- HIB Report Tracking Number 250260

Action Item 24-SU-002

APPROVAL OF 2023-2028 STRATEGIC PLAN

WHEREAS, the Clinton Township School District seeks to work with various stakeholders to develop long range goals that will address facilities, student well being, academic growth, staff support, and governance,

WHEREAS, the District participated in a strategic planning process during the 2023-2024 school year to identify areas of need in order to support to students and staff in the aforementioned areas; and

WHEREAS, the strategic planning committee created five long range goals that were previously shared with the board, along with a plan to have teachers being a driving force in achieving these goals, and

NOW THEREFORE BE IT RESOLVED that, the Clinton Township School District hereby recommends approval of strategic plan for 2023-2028; and

BE IT FURTHER RESOLVED that, this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Board of Education Roll Call Vote on Action Items 24-SU-001 through 24-SU-002

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion			2nd		Motioned				
Aye		X	X		X	X	X		X
Nay									
Abstain									
Absent	X			X				X	

- Dr. Stager responded to Ms. Oliver’s inquiry, clarifying the timeline for changing the half-time preschool program to full-time, pending NJDOE approval of the preschool expansion application.

6 Yes Votes, 3 Absent

Motion Carries

FIRST RECOGNITION OF THE PUBLIC:

Ms. Brennan asked if anybody was interested in speaking to the board and there were no requests made to speak from the public in attendance.

BOARD ACTION:

24-BA-001 APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES

- 24-BA-002 APPROVE BOARD OF EDUCATION GOALS FOR THE 2023-2024 SCHOOL YEAR**
- 24-BA-003 APPROVE CLINTON TOWNSHIP SCHOOL DISTRICT GOALS FOR THE 2023-2024 SCHOOL YEAR**
- 24-BA-004 APPROVAL TO APPOINT A FUND COMMISSIONER**
- 24-BA-005 APPROVAL TO APPOINT AN ALTERNATE FUND COMMISSIONER**
- 24-BA-006 APPROVAL TO ACCEPT DONATION OF A BUS SERVICE FROM HUNTERDON COUNTY ESC**
- 24-BA-007 APPROVAL TO APPOINT CUSTODIAN OF RECORDS**

Ms. Brennan requested a motion and a second on the following resolutions, 24-BA-001 through 24-BA-007.

Action Item 24-BA-001

APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the minutes from the following board meeting as distributed to each board member:

- June 26, 2023 - Regular Meeting
- June 26, 2023 - Executive Session
- July 27, 2023 - Board Retreat Minutes

Action Item 24-BA-002

APPROVE BOARD OF EDUCATION GOALS FOR THE 2023-2024 SCHOOL YEAR

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the following Board of Education goals for the 2023-2024 school year:

1. Refine CTSD board members knowledge and skills related to the five areas outlined in the strategic plan
2. Assess and develop a plan for the periodic review of board policy
3. Monitor and evaluate curriculum progress, including a regular review of aggregate achievement data
4. Maintain active oversight of the use of Spruce Run School and district facilities

Action Item 24-BA-003

APPROVE CLINTON TOWNSHIP SCHOOL DISTRICT GOALS FOR THE 2023-2024 SCHOOL YEAR

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the following Clinton Township School District goals for the 2023-2024 school year:

- Tier One Interventions: Through the expanded use of tier one interventions, a majority of students will meet overall growth targets in at least one subject area

- Responsive Classroom: To increase staff knowledge and use of responsive classroom district wide
- Strategic Plan: Implement year one of the strategic plan with clear goals and benchmarks and empower targeted stakeholders to create measurable progress

Action Item 24-BA-004

APPROVAL TO APPOINT A FUND COMMISSIONER

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the appointment of Dr. Gretchen Dempsey, School Business Administrator/Board Secretary, as the Fund Commissioner to the Schools Health Insurance Fund to represent Clinton Township Board of Education.

Action Item 24-BA-005

APPROVAL TO APPOINT AN ALTERNATE FUND COMMISSIONER

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the appointment of Mr. Andrew Zabiega, Assistant School Business Administrator/Assistant Board Secretary, as the Alternate Fund Commissioner to the Schools Health Insurance Fund to represent Clinton Township Board of Education.

Action Item 24-BA-006

APPROVAL TO ACCEPT DONATION OF A BUS SERVICE FROM HUNTERDON COUNTY ESC

BE IT RESOLVED, the Clinton Township Board of Education accepts with gratitude, the donation of a bus service on August 24, 2023, from Hunterdon County Education Services Commission, for Kindergarten Visitation Day at the Patrick McGaheran School, worth an approximate value of \$165.00.

Action Item 24-BA-007

APPROVAL TO APPOINT CUSTODIAN OF RECORDS

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the appointment of Dr. Gretchen Dempsey, School Business Administrator/Board Secretary, as the Custodian of Records for Clinton Township Board of Education.

Board of Education Roll Call Vote on Action Items 24-BA-001 through 24-BA-007

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion		2nd	Motioned						
Aye		X	X		X	X	X		X
Nay									
Abstain									
Absent	X			X				X	

- Dr. Dempsey clarified the role of Custodian of Records at Ms. Kaltenbach's request.

6 Yes Votes, 3 Absent

Motion Carries

FACILITIES/FINANCE:

Dr. Blumenfeld - Chair; Ms. Brennan, Mr. Rosa

Mr. Rosa provided a report on the Facilities & Finance committee meetings held on August 10, 2023. The Facilities & Finance committee discussed and supported the resolutions on the agenda.

- 24-FF-001 APPROVAL OF BILL LISTS**
- 24-FF-002 ACCEPTANCE OF THE JUNE 2023 FINANCIAL REPORTS**
- 24-FF-003 APPROVAL OF TRANSFERS THROUGH JUNE 30, 2023**
- 24-FF-004 APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH DELAWARE VALLEY REGIONAL HIGH SCHOOL: SCHOOL-RELATED ACTIVITIES**
- 24-FF-005 APPROVAL TO RENEW MEMBERSHIP IN NJ SCHOOL INSURANCE GROUP (NJSIG)**
- 24-FF-006 APPROVAL TO USE 2022-2023 EXTRAORDINARY STATE AID FOR 2023-2024 APPROPRIATIONS**
- 24-FF-007 APPROVAL OF IDEA APPLICATION FOR 2023-2024**
- 24-FF-008 APPROVAL OF 2023-2024 SHIF WELLNESS GRANT APPLICATION**
- 24-FF-009 APPROVAL OF SUBMISSION OF PRESCHOOL EDUCATION AID (PEA) APPLICATION**
- 24-FF-010 APPROVAL FOR IN-DISTRICT TUITION FOR AN OUT OF DISTRICT STUDENT**

Ms. Brennan requested a motion and a second on the following resolutions, 24-FF-001 through 24-FF-010.

Action Item 24-FF-001

APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating June 27, 2023 through June 30, 2023 and July 1, 2023 through August 14, 2023 are being presented to the board with the recommendation that they be ratified, approved and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$1,833,562.51 and \$3,504,490.81 respectively.

June 30, 2023 Bill List	
General Account	\$1,179,169.68
Capital Projects Account	\$107,911.73
Food Service Account	\$66,140.05
Payroll Agency Account	\$480,341.05
TOTAL	\$1,833,562.51

August 14, 2023 Bill List	
General Account	\$3,400,631.02
Capital Projects Account	0.00
Food Service Account	\$1,490.60
Payroll Agency Account	\$102,369.19
TOTAL	\$3,504,490.81

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

Action Item 24-FF-002

ACCEPTANCE OF THE JUNE 2023 FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statements, the Board Secretary's, and the Cash Reconciler's reports; and

WHEREAS, the Board Secretary's and Cash Reconciler reports for the months ending June 30, 2023 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Cash Reconciler Reports for the months ending June 30, 2023; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

Action Item 24-FF-003

APPROVAL OF TRANSFERS THROUGH JUNE 30, 2023

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the report "Transfers Before/After" for fiscal year 2022-2023 through June 30, 2023, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

Action Item 24-FF-004**APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH DELAWARE VALLEY REGIONAL HIGH SCHOOL: SCHOOL-RELATED ACTIVITIES**

BE IT RESOLVED, to approve the 2023-2024 Joint Transportation route agreement with the Delaware Valley Regional School School serving as the Lead Educational Authority and Host District, with route costs as follows:

DESTINATION	COST
Various Athletic Trips	<ul style="list-style-type: none"> ● \$285.00 for the first 3 hours ● \$85.00 per hour for each additional hour ● Billed in quarter hour increments ● Plus tolls and parking ● Billed from garage to garage
Various Athletic Trips	<ul style="list-style-type: none"> ● \$199.00 per shuttle ● 20 minutes or more after dismissal, billed at trip rate ● Additional shuttles (same bus and day): \$90.00 per hour

Action Item 24-FF-005**APPROVAL TO RENEW MEMBERSHIP IN NJ SCHOOL INSURANCE GROUP (NJSIG)**

WHEREAS, N.J.S.A. 18A:18B-1, et seq. enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools; and

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members; and

WHEREAS, the Clinton Township Board of Education, hereinafter referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG; and

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been canceled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG; and

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2023, and ending July 1, 2026 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

- 11) The Business Administrator is hereby authorized in accordance with the Public-School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join/ Renew Membership to NJSIG.

Action Item 24-FF-006

APPROVAL TO USE 2022-2023 EXTRAORDINARY STATE AID FOR 2023-2024 APPROPRIATIONS

WHEREAS, the Clinton Township Board of Education has received Extraordinary Aid revenues for the 2022-2023 fiscal year in the amount of \$1,152,335; and

WHEREAS, the Department of Education allows districts to appropriate these funds in the next fiscal year (2023-2024) without Commissioner approval; and

WHEREAS, the district has determined that there is a need for the use of these funds for unfunded/underfunded/unexpected expenditures which developed after the 2023-2024 budget process was completed.

BE IT RESOLVED, that the Clinton Township Board of Education hereby approves a portion of the revenues that are available from the 2022-2023 Extraordinary Aid in the amount of \$34,173 and to appropriate said funds in the 2023-2024 budget for the various anticipated expenditures listed below which needs were determined after the 2023-2024 budget process was completed, and

BE IT FURTHER RESOLVED, such appropriation shall be consistent with guidance and direction as provided by the Commissioner of Education and the Department of Finance.

BE IT FURTHER RESOLVED that, this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to process this action on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Account Description	Amount
Security System	\$ 7,173
Additional chromebooks and cases	\$12,000
Google Services	\$ 5,000

Additional lunch aide pay	\$10,000
TOTAL	\$34,173

Action Item 24-FF-007

APPROVAL OF IDEA APPLICATION FOR 2023-2024

WHEREAS The Individuals with Disabilities Education Act (IDEA) is a law that makes available a free appropriate public education to eligible children with disabilities and ensures special education and related services to those children; and

WHEREAS the IDEA authorizes formula grants to states to support special education and related services and early intervention services; and

WHEREAS Part B formula grants assist states in providing a free appropriate public education in the least restrictive environment for children with disabilities, ages 3 through 21.

BE IT RESOLVED, that the Clinton Township Board of Education approves the submission of the 2023-2024 IDEA grant application, and approves funds for the 2023-2024 school year as follows:

IDEA Basic Public:	\$ 428,115.00
IDEA Basic Non Public:	\$ 67,344.00
IDEA Preschool Public	\$ 14,412.00
IDEA Preschool Non Public	\$ 0.00

Action Item 24-FF-008

APPROVAL OF 2023-2024 SHIF WELLNESS GRANT APPLICATION

WHEREAS the Clinton Township Board of Education is a member of the Schools Health Insurance Fund (SHIF); and

WHEREAS the SHIF fund has directly contracted with vendors offering various wellness-based programs, including *US Wellness*; and

WHEREAS *US Wellness* can provide services to employees such as onsite biometric screening, telephonic health coaching, and virtual seminars; and

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the submission of the 2023-2024 SHIF Wellness Grant application for the reimbursement of approved wellness items and activities, not to exceed \$8,452.50.

Action Item 24-FF-009

APPROVAL OF SUBMISSION OF PRESCHOOL EDUCATION AID (PEA) APPLICATION

WHEREAS, the New Jersey Department of Education and the State of New Jersey has released the Preschool Expansion Notice of Funding Opportunity to eligible school districts in an effort to increase access to high-quality preschool for three- and four-year-old children in the 2023-2024 school year; and

WHEREAS, the Clinton Township School District has space in Spruce Run School for a full-day preschool program and may be eligible for funding to increase the number of children served and length of the current preschool program day to better prepare students before they enter kindergarten; and

WHEREAS, the State Department of Education requires Boards of Education to approve the submission of the Preschool Education Aid (PEA) application and acceptance of said funding;

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Clinton Township Board of Education approves the submission of the application for the 2023-2024 school year and the subsequent approval of the application.

Action Item 24-FF-010

APPROVAL FOR IN-DISTRICT TUITION FOR AN OUT OF DISTRICT STUDENT

BE IT RESOLVED, pursuant to Board policy 5111 and *N.J.S.A.* 18A:38-3 that the pupil whose name is on file with the Board Secretary be permitted to attend school in the Clinton Township School District on a tuition basis at the per pupil cost for the 2023-24 school year, subject to the terms and conditions of a tuition agreement to be prepared by Board Counsel and subject to approval by the New Jersey Department of Education.

Board of Education Roll Call Vote on Action Items 24-FF-001 through 24-FF-010

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion					2nd	Motioned			
Aye		X	X		X	X	X		X
Nay									
Abstain									
Absent	X			X				X	

- Dr. Stager responded to Ms. Kaltenbach and Ms. Creighton’s inquiries concerning outdoor play areas at Spruce Run School prior to the installation of the new playground.

**6 Yes Votes, 3 Absent
Motion Carries**

PERSONNEL:

Mr. Hornick - Chair; Ms. Creighton, Ms. Emery

Ms. Creighton reported on behalf of the Personnel Committee in support of the following resolutions. The Personnel Committee met on August 9, 2023 and discussed the resolutions on the agenda.

- 24-P-001 APPROVAL OF RESIGNATION**
- 24-P-002 APPROVAL OF DISTRICT APPOINTMENTS**
- 24-P-003 APPROVAL OF EMPLOYMENT**
- 24-P-004 APPROVAL OF AMENDMENT OF EMPLOYMENT DATE**
- 24-P-005 APPROVAL OF HOME INSTRUCTORS**
- 24-P-006 APPROVAL OF CHANGE OF ASSIGNMENT**
- 24-P-007 APPROVAL OF LEAVE OF ABSENCE**
- 24-P-008 APPROVAL OF TEACHERS IN CHARGE**
- 24-P-009 APPROVAL OF SICK BANK COMMITTEE**
- 24-P-010 APPROVAL OF SCHOOL IMPROVEMENT PANEL (SciP)**
- 24-P-011 APPROVAL OF BUILDING EMERGENCY RESPONSE TEAM(S) (BERT)**
- 24-P-012 APPROVAL OF THREAT ASSESSMENT TEAM(S)**
- 24-P-013 APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)**
- 24-P-014 APPROVAL OF CHAPERONE(S)**
- 24-P-015 APPROVAL OF AMENDMENT FOR ADDITIONAL COMPENSATION**
- 24-P-016 APPROVAL OF ADDITIONAL COMPENSATION**
- 24-P-017 APPROVAL OF SUBSTITUTE(S) FOR 2023-2024 SCHOOL YEAR**

Ms. Brennan requested a motion and a second on the following resolutions, 24-P-001 through 24-P-017.

Action Item 24-P-001

APPROVAL OF RESIGNATION

BE IT RESOLVED, the Clinton Township Board of Education approves, with regret, resignation of the following employee(s):

Name	Position	Location	Effective Date	PCR#
Stephanie Dowling-St. Thomas	Literacy and Math Support Teacher	RVS	6/30/23	0000293
Sarah Martowicz	Teaching Assistant	CTMS	6/30/23	0000271
Stephanie Mathews	Teaching Assistant	CTMS	6/30/23	0001006
Robyn Prebor	Literacy Support Teacher	RVS	9/22/23	0000130

Action Item 24-P-002

APPROVAL OF DISTRICT APPOINTMENTS

BE IT RESOLVED, that the Clinton Township Board of Education hereby approves/affirms the following appointments through June 30, 2024 school year:

Title	Name
Title IX Coordinator	Carl Blanchard

Action Item 24-P-003

APPROVAL OF EMPLOYMENT

BE IT RESOLVED, the Clinton Township Board of Education approves employment for the 2023-2024 school year to the following at the recommendation of Superintendent of Schools:

Name / Account Number	Position	Location	Guide / Step / Salary	FTE	Effective Dates	PCR#
Kathleen Gasior 11-000-262-107-900-035	Lunch Aide	PMG	\$8,640.00	0.43	8/28/23 to 6/30/24	0000123
Roberta Grambor 11-230-100-101-900-050	Literacy Support Teacher	CTMS	MA+30 in F/ Step T \$93,635.00 (prorated)	1.0	10/09/23 to 6/30/24	0000130
Nicole Iovine-Vitale 11-000-217-100-900-035	Teaching Assistant	RVS	AA/Step 5 \$25,095.00	1.0	8/28/23 to 6/30/24	0000271
Nicholas McFarland 11-130-100-101-900-050	Special Education Teacher	CTMS	MA in F/Step C \$64,650	1.0	8/28/23 to 6/30/24	0000278
David Milewski 11-130-100-101-900-050	Special Education Teacher	CTMS	BA+30/Step I \$69,400.00	1.0	08/28/23 to 6/30/24	0000022
Nicole Panos 11-120-100-101-900-050	Elementary Teacher Grade 4	RVS	MA+45 in F/ Step Q \$86,170.00 (prorated)	1.0	9/19/23 to 6/30/24	0000293
Ronel Rechen 11-000-222-100-996-035 11-000-222-100-996-040 11-000-222-100-996-050	Part-time Technology Assistant (Temporary position)	District	\$20.00/hr not to exceed 25 hours	N/A	8/15/23 to 10/15/23	0000013

Action Item 23-P-004

APPROVAL OF AMENDMENT OF EMPLOYMENT DATE

BE IT RESOLVED, the Clinton Township Board of Education approves to amend the following dates:

Name / Account Number	Position	Location	Guide / Step / Salary	FTE	Effective Dates	PCR#
Téa Guarino 11-000-262-107-900-050	Lunch Aide	CTMS	\$8,640.00 (prorated)	0.43	10/23/23 to 6/30/24	0000020
Jason Ducoff 11-000-222-100-996-035 11-000-222-100-996-040 11-000-222-100-996-050	Summer Technology Help	District	\$15.00/hour	NA	6/1/23 to 8/31/23	0000739

Action Item 24-P-005

APPROVAL OF HOME INSTRUCTORS

BE IT RESOLVED, the Clinton Township Board of Education approves all certified staff as home instructors for the 2023-2024 school year, at the contractual rate of \$30.05 per hour.

Action Item 24-P-006

APPROVAL OF CHANGE OF ASSIGNMENT

BE IT RESOLVED, the Clinton Township Board of Education approves the following change in assignments for the 2023-2024 school year:

Name / Account Number	From Location/Position/PCR	To Location/Position/PCR	Effective Date
Paula Stanwick 11-130-100-101-900-050	CTMS/Literacy Support Teacher/0000080	CTMS/ICS Teacher/0000080	8/28/23

Action Item 23-P-007

APPROVAL OF LEAVE OF ABSENCE

BE IT RESOLVED, the Clinton Township Board of Education approves the following leaves of absence:

Employee ID	Paid Leave With Benefits	Unpaid Leave With Benefits	Unpaid Leave Without Benefits	Return to Work Date
62660642	N/A	8/28/23 to 11/27/23	11/28/23 to 1/3/24	1/3/24
49858913	8/28/23 to 9/8/23	N/A	N/A	9/11/23

Action Item 24-P-008

APPROVAL OF TEACHERS IN CHARGE

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff to serve as acting principal in the absence of building principal:

PMG	RVS
Erin Evans Laura Greenstein Kerri Harbison Dawn Napoli	Jennifer Desjadon Ronda Ferri Brent Ruge

Action Item 24-P-009

APPROVAL OF SICK BANK COMMITTEE

BE IT RESOLVED, upon the recommendation of the Superintendent, that the following individuals are hereby selected to serve as the Board’s representatives on the Sick Bank Committee in accordance with N.J.S.A 18A:30-11 and the most recent Collective Negotiations Agreement between the Board and the Clinton Township Education Association:

- Gretchen Dempsey, School Business Administrator
- Jennifer Paccione, Director of Special Services
- Luke Mason, Principal, CTMS

Action Item 24-P-010

APPROVAL OF SCHOOL IMPROVEMENT PANEL (SciP)

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff to serve on the School Improvement Panel (SciP) for the 2023-2024 school year:

PMG	RVS	CTMS
Melissa Goad	Mary Postma	Luke Mason
Patti Corral	Jennie Forman	Christina Sanchez
Amy Frey	Michelle Major	Jean Kinlead
PMG	RVS	CTMS
Laura Krupnik	Julie Mooney	Bonnie Birken
Erin Repsher	Amanda Murphy	Sherri Ann Parsh
Julie Tepper	Margaret Philips	
	Brent Ruge	
	Kathleen Shea	

Action Item 24-P-011

APPROVAL OF BUILDING EMERGENCY RESPONSE TEAM(S) (BERT)

BE IT RESOLVED, the Clinton Township Board of Education approves of the following staff to serve on the Building Emergency Response Team(s) (BERT) for the 2023-2024 school year:

PMG	RVS	CTMS
(James) Scott Annan	Mary Postma	Luke Mason
Melissa Goad	Kari Agbozo	Christina Sanchez
Lori Jentsch	Jennifer Desjadon	Diane Cormican
Ellen Layton	William (Chuck) Friedel	Frances Lin
Heather Stanley	Annette Guenther	David Shanklin
Richard Verderano	Staci Kane	Kathleen Collins
PMG	RVS	CTMS
Kaitlyn Vona	Alison Pfenning	Priscila Karalevich
	Susan Simonelli	Donald Helmstetter
		Kevin Rudolph
District-wide: School Resource Office (SRO)*		

**pending funding throughout school year*

Action Item 24-P-012

APPROVAL OF THREAT ASSESSMENT TEAM(S)

BE IT RESOLVED, the Clinton Township Board of Education approves of the following staff to serve on the Building Threat Assessment Team(s) for the 2023-2024 school year:

PMG	RVS	CTMS
Melissa Goad	Mary Postma	Luke Mason
Carole Frey	Ronda Ferri	Christina Sanchez
Laura Greenstein	Christina Giordano	Kerry Mueller
Alex Ruttenberg (alternate)	Alex Ruttenberg	Kathy Collins (CST)
Mary Postma	Carole Frey (alternate)	Kelly DiGioia
Kristina Knapp (CST)	Tracy Menzi (CST)	
District-wide: School Resource Office (SRO)*		

**pending funding throughout school year*

Action Item 24-P-013

APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff to serve as club advisors, coach or chaperone(s) for the 2023-2024 school year as per Schedule E in the negotiated agreement with the Clinton Township Education Association:

CTMS		
Sport/Club	Advisor/Coach	Amount
Art Club Advisor	Kelly DiGioia	\$667.92
Beautification Club Advisor	Katherine Zaleski	\$556.60
Camerata Singers	Richard Tarriff	\$1,252.35
Computer/Movie Club/TV Studio	Diane Cormican	\$834.90
Literary Magazine	Dean Greco	\$556.60
Region II/State Bands	Stephen Schaefer	\$556.60
Region II/State Choruses	Richard Tarriff	\$556.60
Golf Club (Co-Advisor)	Tracy Carew*	\$278.25
Golf Club (Co-Advisor)	Kevin Rudolph*	\$278.25
Ski Club (Co-Advisor self funded)	Richard Tarriff*	\$1,575.00
Ski Club (Co-Advisor self funded)	Stephen Schaefer*	\$1,575.00
Ski-Club Chaperone	(David) Jefferson Shanklin	\$157.50 per night
Girls Basketball Head Coach	Kristina Knapp	\$2615.55
Baseball Head Coach	Joseph Majorczak	\$1892.10
Boys Soccer Head Coach	Ben Cozin	\$2,615.55
Boys Soccer Assistant Coach	Caitlin Sim	\$1,892.10
Girls Soccer Head Coach	Jean Kinkead	\$2,615.55
Softball Assistant Coach	Caitlin Sim	\$2,226.00

**Staff members are splitting the stipend.*

Account numbers to be used pending on assignment:

Co-Curricular - 11-401-000-100-990-035 11-401-100-100-990-040 11-401-100-100-990-050

Athletic - 11-402-100-100-990-050

Action Item 24-P-014

APPROVAL OF CHAPERONE(S)

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff to serve as chaperone(s) for the 2023-2024 school year at \$27.83 per hour, not to exceed 3 hours as per Schedule E in the negotiated agreement with the Clinton Township Education Association.

CTMS		
Abrams, Sonya	Helmstetter, Donald	Pisani, Barbara
Beatrice, Lisa	James, Gregory	Prall, Kristen
Birken, Bonnie	Jekal, Karolina	Prebor, Robyn
Butler, Carolyn	Junge, Mary	Raia, Jennifer
Cantagallo, Tara	Kaplan, Alex	Reiner, Morgan
Carew, Tracy	Karalevich, Priscila	Rogers, Michelle
Chipman, Courtney	Kiefer, Robin	Rudolph, Kevin
Christopher, Cynthia	Kinkead, Jean	Schaefer, Stephen
Collins, Kathleen	Kocot, John	Seguine, Deborah
Comly, Patricia	Leggio, Vincent	Shanklin, (David) Jefferson

Cormican, Diane	Lin, Frances Lee	Shearer, Amy
Cozin, Ben	Majorczak, Joseph	Sim, Caitlin
Damanakis, Sonia	Mastroianni, Rose	Smith, Kaitlyn
Dandeo, Amy	Materna, Terry	Stanwick, Paula
DiGioia, Kelly	McFarland, Nicholas	Tarriff, Richard
Dmuchowski, Angela	Milewski, David	Tavarez, Susan
Gagliano, Buffy	Mitariten, Joy	Taylor, Jennifer
Gallo, Kelly	Mueller, Kerry	Torrey, Melissa
Gilbert, Melanie	Niebuhr, Lauren	Travieso Dipini, Grissel
Gitto, JoAnn	Nugent, Danielle	Welch, Lauren
Greco, Dean	Parsh, SherriAnn	Zaleski, Katherine
Guidi, Mary	Pearly, Angela	

Account numbers to be used pending on assignment:

Co-Curricular - 11-401-100-100-990-050 Athletic - 11-402-100-100-990-050

Action Item 24-P-015

APPROVAL OF AMENDMENT FOR ADDITIONAL COMPENSATION

BE IT RESOLVED, the Clinton Township Board of Education approves amending additional compensation for time worked for the following staff, as noted in Action Item 23-P-130 and Action Item 23-P-141, as set forth below:

Name/ Account Number(s)	School / Dept	Type of Work	Dates and/or Hour(s)	Rate	Total pay not to exceed
Allison Lefebvre 11-000-219-104-996-050	CST	2023 Summer CST Evaluations/Meetings	6/22/23 - 8/25/23	\$68.13	Not to exceed additional 30 hours
Kendra Squindo 11-000-219-104-996-050	CST	2023 Summer CST Evaluations/Meetings	6/22/23 - 8/25/23	\$64.20	Not to exceed additional 20 hours
Kathleen Collins 11-000-219-104-996-050	CST	2023 Summer CST Evaluations/ Meetings	6/22/23 - 8/25/23	\$67.78	Not to exceed additional 20 hours
Laura Greenstein 11-000-219-104-996-050	CST	2023 Summer CST Evaluations/Meetings	6/22/23 - 8/25/23	\$49.39	Not to exceed additional 40 hours
Melissa Torrey 11-000-219-104-996-050	CST	2023 Summer CST Evaluations/Meetings	6/22/23 - 8/25/23	\$51.68	Not to exceed additional 20 hours

REGULAR MEETING AGENDA

8/14/2023

Diane Cormican 11-000-221-104-998-050	CTMS	Curriculum Writing	7/1/23 - 9/15/23	\$37.74	Not to exceed additional 4 hours
Dean Greco 11-000-221-104-998-050	CTMS	Curriculum Writing	7/1/23 - 9/15/23	\$37.74	Not to exceed additional 4 hours
Richard Tariff 11-000-221-104-998-050	CTMS	Curriculum Writing	7/1/23 - 9/15/23	\$37.74	Not to exceed additional 4 hours
Katherine Zaleski 11-000-221-104-998-050	CTMS	Curriculum Writing	7/1/23 - 9/15/23	\$37.74	Not to exceed additional 4 hours
Hannah Chiulli 11-000-221-104-998-035	PMG	Curriculum Writing	7/1/23 - 9/15/23	\$37.74	Not to exceed additional 2 hours
Laura Jaw 11-000-221-104-998-035	PMG	Curriculum Writing	7/1/23 - 9/15/23	\$37.74	Not to exceed additional 2 hours
Julia Mueller 11-000-221-104-998-035	PMG	Curriculum Writing	7/1/23 - 9/15/23	\$37.74	Not to exceed additional 2 hours
Amanda Wayne 11-000-221-104-998-035	PMG	Curriculum Writing	7/1/23 - 9/15/23	\$37.74	Not to exceed additional 2 hours
Lina Rothbard 11-000-221-104-998-035	PMG	Curriculum Writing	7/1/23 - 9/15/23	\$37.74	Not to exceed additional 2 hours
Megan Rohmann 11-000-221-104-998-035	PMG	Curriculum Writing	7/1/23 - 9/15/23	\$37.74	Not to exceed additional 2 hours
Kelly Hill 11-000-221-104-998-040	RVS	Curriculum Writing	7/1/23 - 9/15/23	\$37.74	Not to exceed additional 12 hours
Jill Jordan 11-000-221-104-998-040	RVS	Curriculum Writing	7/1/23 - 9/15/23	\$37.74	Not to exceed additional 4 hours
Judith Johnson 11-000-221-104-998-040	RVS	Curriculum Writing	7/1/23 - 9/15/23	\$37.74	Not to exceed additional 4 hours

Action Item 24-P-016

APPROVAL OF ADDITIONAL COMPENSATION

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff for additional compensation for time worked, as set forth below:

Name/ Account Number(s)	School / Dept	Type of Work	Dates and/or Hour(s)	Rate	Total pay not to exceed
Elise Pozensky-Cohen 11-000-219-104-994-050	CTMS	Parent Training/Support for SID #5957226094	2023/2024 School Year	\$57.98	2 hours per month
Elise Pozensky-Cohen 11-000-223-104-997-035 11-000-223-104-997-040 11-000-223-104-997-050	District	CPI Training	2023/2024 School Year	Stipend	\$2,000.00
Andrew Zabiega 11-000-230-100-990-000	District	District Board of Education Meeting Technical Assistant	8/14/23 - 6/30/24	\$250.00 per meeting	NA
Stephanie Yager 20-270-100-500-082-040	District	Depth and Complexity Framework Preparation/Presentation	9/19/2023	\$32.00	\$64.00
Jennifer Desjadon 20-270-100-500-082-040	District	Depth and Complexity Framework Preparation/Presentation	Fall 2023	\$32.00	\$64.00
Diane Malecki 11-000-240-105-994-035	PMG	Return to school office support	8/28/23 - 9/8/23	\$28.22	24 hours
Sandra Engelhardt 11-000-240-105-994-035	PMG	Return to school office support	8/28/23 - 9/8/23	\$26.35	24 hours
Karen Stavac 11-000-240-105-994-040	RVS	Return to school office support	8/28/23 - 9/8/23	\$27.44	24 hours
Donna Donovan 11-000-240-105-994-040	RVS	Return to school office support	8/28/23 - 9/8/23	\$29.02	24 hours

Action Item 24-P-017

APPROVAL OF SUBSTITUTE(S) FOR 2023-2024 SCHOOL YEAR

BE IT RESOLVED, the Clinton Township Board of Education approves the following substitute(s) for the 2023-2024 school year:

Substitute Teacher(s)	Daily Rate	Half-Day Rate	Effective Date
Stella Agaronin	\$150.00	\$75.00	8/28/23
Anna Barrett	\$150.00	\$75.00	8/28/23
Jaclyn Cancela	\$150.00	\$75.00	8/28/23
Sara Danish	\$150.00	\$75.00	8/28/23
Nathan Doremus	\$150.00	\$75.00	8/28/23
Joanne Endahl	\$150.00	\$75.00	8/28/23
Caryn Feder	\$150.00	\$75.00	8/28/23
Eliza Filus	\$150.00	\$75.00	8/28/23

Sean French	\$150.00	\$75.00	8/28/23
Laura Fritz	\$150.00	\$75.00	8/28/23
Bethany Graham	\$150.00	\$75.00	8/28/23
Melinda Hubbard	\$150.00	\$75.00	8/28/23
Gregory Latsko	\$150.00	\$75.00	8/28/23
Deborah Murawski	\$150.00	\$75.00	8/28/23
Whitney Pardee	\$150.00	\$75.00	8/28/23
Haley Salmon	\$150.00	\$75.00	8/28/23
Roger Seifert	\$150.00	\$75.00	8/28/23
Madison Viotto	\$150.00	\$75.00	8/28/23

Account Numbers to be used pending on assignment:

Regular Ed. - 11-120-100-101-989-035 11-120-100-101-989-040 11-130-100-101-989-050

Special Ed. - 11-213-100-101-989-035 11-213-100-101-989-040 11-213-100-101-989-050

Substitute Teaching Assistant(s)	Daily Rate	Half-Day Rate	Effective Date
Stella Agaronin	\$150.00	\$75.00	8/28/23
Anna Barrett	\$150.00	\$75.00	8/28/23
Jaclyn Cancela	\$150.00	\$75.00	8/28/23
Sara Danish	\$150.00	\$75.00	8/28/23
Nathan Doremus	\$150.00	\$75.00	8/28/23
Joanne Endahl	\$150.00	\$75.00	8/28/23
Caryn Feder	\$150.00	\$75.00	8/28/23
Eliza Filus	\$150.00	\$75.00	8/28/23
Sean French	\$150.00	\$75.00	8/28/23
Laura Fritz	\$150.00	\$75.00	8/28/23
Bethany Graham	\$150.00	\$75.00	8/28/23
Melinda Hubbard	\$150.00	\$75.00	8/28/23
Gregory Latsko	\$150.00	\$75.00	8/28/23
Deborah Murawski	\$150.00	\$75.00	8/28/23
Whitney Pardee	\$150.00	\$75.00	8/28/23
Haley Salmon	\$150.00	\$75.00	8/28/23
Roger Seifert	\$150.00	\$75.00	8/28/23
Madison Viotto	\$150.00	\$75.00	8/28/23

Account Numbers to be used pending on assignment:

PMG Kindergarten - 11-190-100-106-989-035

Special Education - 11-000-217-100-989-035 11-000-217-100-989-040 11-000-217-100-989-050

Substitute Nurse(s)	Daily Rate	Half-Day Rate	Effective Date
Ashley Murray	\$200.00	\$ 100.00	8/28/23

Account Numbers to be used pending on assignment:

Health Office - 11-000-213-100-989-035 11-000-213-100-989-040 11-000-213-100-989-050

Substitute Custodian(s)	Hourly Rate	Effective Date
Albert Mead	\$17.00	9/2/23

Account Numbers to be used pending on assignment:

11-000-262-100-989-035; 11-000-262-100-989-040; 11-000-262-100-989-050

Board of Education Roll Call Vote on Action Items 24-P-001 through 24-P-017

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion					Motioned		2nd		
Aye		X	X		X	X	X		X
Nay									
Abstain									
Absent	X			X				X	

**6 Yes Votes, 3 Absent
Motion Carries**

POLICY:

Ms. Kaltenbach - Chair; Ms. Creighton, Ms. Oliver

Ms. Kaltenbach reported on behalf of the Policy Committee in support of the following resolutions. The Policy Committee met on August 2, 2023 and discussed the resolutions on the agenda.

24-PR-001 APPROVAL OF FIRST READING

24-PR-002 APPROVAL OF SECOND READING

24-PR-003 APPROVAL OF REVIEWED POLICIES AND REGULATIONS

Ms. Brennan requested a motion and a second on the following resolutions, 24-PR-001 through 24-PR-003.

Action Item 24-PR-001

APPROVAL OF FIRST READING

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the first reading of the following policies, regulations, and bylaws at this Board Meeting on August 14, 2023:

- Policy 3232 Private Tutoring
- Regulation 3232 Private Tutoring

- Regulation 5200 Attendance (M)
- Policy 1642.01 Sick Leave (M)
- Regulation 1642.01 Sick Leave (M)

FURTHERMORE, BE IT RESOLVED, these policies and regulations shall be presented to the Board for adoption after a second reading at the September 11, 2023 Board Meeting.

Action Item 24-PR-002

APPROVAL OF SECOND READING

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

WHEREAS, the Clinton Township Board of Education approved the following first reading of these policies and regulations at the Board Meeting on June 26, 2023:

- Policy 2419 School Threat Assessment Teams (M)
- Policy 2425 Emergency Virtual or Remote Instruction Program (M)
- Regulation 2425 Emergency Virtual or Remote Instruction Program (M)
- Policy 5111 Eligibility of Resident/Nonresident Students (M)
- Policy 5305 Health Services Personnel (M)
- Policy 5308 Student Health Records (M)
- Regulation 5308 Student Health Records (M)
- Policy 5310 Health Services (M)
- Regulation 5310 Health Services (M)
- Policy 5338 Diabetes Management (M)
- Policy 7440 School District Security (M)
- Policy 5600 Student Discipline/Code of Conduct (M)
- Regulation 5600 Student Discipline/Code of Conduct (M)

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education adopts the above policies and regulations from a second reading at this Board Meeting on August 14, 2023.

Action Item 24-PR-003

APPROVAL OF REVIEWED POLICIES AND REGULATIONS

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop, adopt and review policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, regularly review policies and regulations; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education has reviewed the following policies, regulations, and bylaws at this Board Meeting on August 14, 2023:

- Policy 7522 School District Provided Technology Devices To Staff Members

Board of Education Roll Call Vote on Action Items 24-PR-001 through 24-PR-003

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion		2nd				Motioned			
Aye		X	X		X	X	X		X
Nay									
Abstain		X*							
Absent	X			X				X	

X* - Ms. Creighton abstained from Action Item 24-PR-001

5 Yes Votes, 1 Abstention, 3 Absent on 24-PR-001
6 Yes Votes, 3 Absent on 24-PR-002 through 24-PR-003
Motion Carries

CURRICULUM:

Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach

Ms. Kaltenbach reported on behalf of the Curriculum Committee in support of the following resolutions. The Policy Committee met on August 3, 2023 and discussed the resolutions on the agenda.

- 24-CUR-001 APPROVAL OF TRAVEL EXPENDITURES**
- 24-CUR-002 APPROVAL OF SERVICES FOR 23/24 SCHOOL YEAR**
- 24-CUR-003 RESCIND APPROVAL OF PRACTICUM REQUEST**
- 24-CUR-004 APPROVAL OF REMOTE INSTRUCTION PLAN**
- 24-CUR-005 APPROVAL OF SCHOOL CALENDAR**
- 24-CUR-006 APPROVAL OF PROFESSIONAL DEVELOPMENT PLAN**
- 24-CUR-007 APPROVAL OF SUBMIT STATEMENTS OF ASSURANCE (SOA)**
- 24-CUR-008 APPROVAL TO PARTICIPATE IN OPENSIED FIELD TEST**
- 24-CUR-009 APPROVAL OF MENTORING PROGRAM TEACHERS**

**24-CUR-010 APPROVAL TO PARTICIPATE IN EARLY CHILDHOOD
LONGITUDINAL STUDY (ECLS)**

Ms. Brennan requested a motion and a second on the following resolutions, 24-CUR-001 through 24-CUR-010.

Action Item 24-CUR-001

APPROVAL OF TRAVEL EXPENDITURES

BE IT RESOLVED, the Clinton Township Board of Education approves the following travel expenditures:

Employee/ Account Number	Program Title/Location	Date(s)	Cost
Gretchen Dempsey 11-000-251-592-081-000	NJASBO School Finance Morris Plains, NJ	9/9/23 - 11/11/23 (Saturdays)	\$750.00
Gretchen Dempsey 11-000-251-592-081-000	NJASBO Pupil Transportation Morris Plains, NJ	12/2/23 (Saturday)	\$75.00
Gretchen Dempsey 11-000-251-592-081-000	NJASBO Food Service Morris Plains, NJ	12/9/23 (Saturday)	\$75.00
Gretchen Dempsey 11-000-251-592-081-000	NJASBO School Law Morris Plains, NJ	12/16/23, 1/6/24-1/20/24 (Saturdays)	\$300.00
Gretchen Dempsey 11-000-251-592-081-000	NJASBO Insurance / Risk Management Morris Plains, NJ	2/3/24 - 3/2/24 (Saturdays)	\$300.00
Gretchen Dempsey 11-000-251-592-081-000	NJASBO Personnel Administration / Labor Relations Morris Plains, NJ	3/9/24 - 4/6/24 (Saturdays)	\$300.00
Gretchen Dempsey 11-000-251-592-081-000	NJASBO School Plant Planning Morris Plains, NJ	4/13/24 -5/4/24 (Saturdays)	\$300.00
Gretchen Dempsey 11-000-251-592-081-000	NJASBO Core Curriculum Robbinsville, NJ	5/11/24 (Saturday)	\$75.00
Mala Chakraborty 11-000-219-500-084-035	Community of Practice for Autism Trenton, NJ	10/11/23, 11/29/20 02/07/24, 04/03/24	\$108.00
Christina Sanchez 20-270-100-500-082-050 11-000-240-500-050-050	Courageous Principals Program Deloitte University Westlake, TX	09/29/23 - 10/01/23	\$1,400.00
Stephanie Rosa 20-270-100-500-082-050 11-000-219-500-084-050	Courageous Principals Program Deloitte University Westlake, TX	09/29/23 - 10/01/23	\$1,400.00
Joanne Fleming Filus 20-270-100-500-082-040 11-000-221-800-082-040	Courageous Principals Program Deloitte University Westlake, TX	09/29/23 - 10/01/23	\$1,400.00
Cynthia Weiss 11-000-251-592-081-000	MUJC, Personnel Subcommittee New Providence, NJ	11/06/2023	\$47.00

Andrew Zabiega 11-000-251-592-081-000	Assuming the Role of SBA/Asst.SBA Robbinsville, NJ	8/22/23	\$50.00
Patricia Trattner 11-000-230-890-080-000	EAA: A Critical Role Virtual	8/9/23, 11/7/23, 2/26/24, 4/29/24	\$450.00
<i>Costs are all inclusive of flight, lodging, meals, and mileage, etc, if applicable.</i>			

Action Item 24-CUR-002**APPROVAL OF SERVICES FOR 23/24 SCHOOL YEAR**

BE IT RESOLVED, the Clinton Township Board of Education approves the following services for the 2023-2024 school year (unless otherwise specified):

SERVICE	PROVIDER/ACCOUNT NUMBER	COST
Itinerant Teacher Services SID #3760740199	Summit Speech School 11-000-216-320-084-035	\$18,000.00
Itinerant Teacher Services SID #3859547478	Summit Speech School 11-000-216-320-084-035	\$18,000.00
Itinerant Teacher Services SID #7441377817	Summit Speech School 11-000-216-320-084-035	\$20,250.00
Itinerant Teacher Services SID #1509717279	Summit Speech School 11-000-216-320-084-0340	\$2,250.00
Level I Educational Services SID #2329622588	Commission for the Blind and Visually Impaired	\$2,200.00
Educational Consulting	Alexa Ingram 11-000-219-320-084-040	\$75.00/Hourly Rate Not to exceed \$912.50

Action Item 24-CUR-003**RESCIND APPROVAL OF PRACTICUM REQUEST**

BE IT RESOLVED, the Clinton Township Board of Education rescinds approval of the following practicum request, as noted in Action Item 23-CUR-083:

Name	Program/University	Date(s)	Placement	Number of Hours
George Frank	Field Internship Seton Hall University	August 31-December 13, 2023 & January - May 2024	Counseling Alex Ruttenberg, Christina Giordano & Carole Frey	300

Action Item 24-CUR-004**APPROVAL OF REMOTE INSTRUCTION PLAN**

BE IT RESOLVED, the Clinton Township Board of Education approves the 2023-2024 Remote Instruction Plan.

Action Item 24-CUR-005
APPROVAL OF SCHOOL CALENDAR

BE IT RESOLVED, the Clinton Township Board of Education approves the school calendar updates for the 2023-2024 school year.

Action Item 24-CUR-006
APPROVAL OF PROFESSIONAL DEVELOPMENT PLAN

BE IT RESOLVED, the Clinton Township Board of Education approves the Professional Development Plan for the 2023-2024 school year.

Action Item 24-CUR-007
APPROVAL TO SUBMIT STATEMENTS OF ASSURANCE (SOA)

BE IT RESOLVED, the Clinton Township Board of Education approves the submission of the Professional Development Plan (PDP) and Mentoring Plan Statements of Assurance (SOA).

Action Item 24-CUR-008
APPROVAL TO PARTICIPATE IN OPEN/SCI/ED FIELD TEST

WHEREAS, the New Jersey Department of Education opened a pilot program for districts to field test a science curriculum;

WHEREAS, seven teachers in the school district have expressed interest in participating in a field test of new K-5 science instructional materials being developed by OpenSciEd, a collaborative focused on creating open-source, standards-aligned science curriculum;

WHEREAS, the OpenSciEd materials align to the Framework for K-12 Science Education and the state's science standards, and have the long-term goal of providing every science teacher with access to free, high-quality curriculum and professional development resources;

WHEREAS, participation in the two-year field test would provide valuable classroom testing, feedback, and refinement of the OpenSciEd materials prior to their official release and potential adoption by Clinton Township School District;

NOW THEREFORE BE IT RESOLVED, that the Board supports and authorizes teacher participation in the OpenSciEd field test as follows:

- Teachers will attend three days of in-person summer training and two days of in-person winter training.
- Teachers will participate in three 2-hour online professional development sessions during fall and winter as they implement OpenSciEd units.
- Teachers will implement up to two 4-6 week OpenSciEd units each year of the field test.

- Teachers will provide feedback through surveys and interviews or by submitting student work samples or exit tickets, based on sampling by the OpenSciEd team.

BE IT FURTHER RESOLVED, that the Board authorizes the receipt of up to \$9000 from the NJDOE at the conclusion of the first year of the program to cover the costs of participation including substitute teachers, travel, and teacher stipends.

Action Item 24-CUR-009

APPROVAL OF MENTORING PROGRAM TEACHERS

BE IT RESOLVED, the Clinton Township Board of Education approves the following teachers for the 2023-2024 mentoring program:

PMG	RVS	CTMS
Jessica Partridge	Kim Kilroy	Buffy Gagliano
	Christina Giordano	Kelly DiGoia
	Shannon Rolak	
	Laura Nish	

Action Item 24-CUR-010

APPROVAL TO PARTICIPATE IN EARLY CHILDHOOD LONGITUDINAL STUDY (ECLS)

WHEREAS, the United States Department of Education regular reaches out to districts to gather information on early childhood education throughout the United States,

WHEREAS, Clinton Township School District has participated in this study in the past,

WHEREAS, Patrick McGaheran School was contacted to participate again,

BE IT RESOLVED, the Clinton Township Board of Education approves participation in the early childhood longitudinal study (ECLS).

Board of Education Roll Call Vote on Action Items 24-CUR-001 through 24-CUR-010

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion		Motioned			2nd				
Aye		X	X		X	X	X		X
Nay									
Abstain									
Absent	X			X				X	

**6 Yes Votes, 3 Absent
Motion Carries**

OLD BUSINESS:

- Ms. Brennan reminded Board members that Chromebooks are available to those who wish to not have paper agendas.

NEW BUSINESS:

- No New Business

SECOND RECOGNITION OF THE PUBLIC:

Ms. Brennan asked if anybody was interested in speaking to the board and there were no requests made to speak from the public in attendance.

ADJOURNMENT:

Action 24-AJ-002

Motion made by Ms. Oliver, seconded by Ms. Emery, to adjourn the meeting of the Clinton Township Board of Education at 8:05 p.m.

By Consensus: 6 Yes Votes, 3 Absent

NEXT MEETING DATES:

September 11, 2023

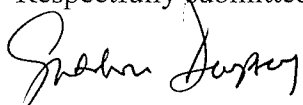
October 16, 2023

December 11, 2023

January 3, 2024 *

*Organization Meeting

Respectfully submitted,



Dr. Gretchen Dempsey

School Business Administrator/Board Secretary